



## **Minutes - Board Meeting 27<sup>th</sup> January 2022**

### **Public participation**

No public in attendance therefore continued with operational board meeting agenda.

### **1. Meeting Protocol**

Welcome and apologies.

Welcome by Arndt Mittendorf

In attendance Arndt Mittendorf (AM), Francois Laurence (FL), Louise Ferreira (LF), Loraine Maritz (LM), Sarah Green (SG), Ronel Viljoen (RV), Chris van Rooyen (CvR), Hermann Nell (HN),

Apologies – Renaldo Lorio (RL), Sanett Uys (SU), Liezel Smit (LS),

#### **Declaration of Directors.**

No declarations needed as no board decision to sign off.

No conflict of interest declared.

#### **Approval of previous minutes and action points.**

#### **Quorum required**

Not applicable.

#### **Directors' virtual attendance**

Not applicable as no resolution signed off in this meeting.

### **2. Safety & Security**

#### **Crime Stats**

- 44 incidents in 2021. Majority are none house related incidents but car related.

#### **Changes in crime profile in 2021**

- Opportunistic crime – pedestrians walking through WCID looking for unguarded and available goods.
- Car break ins during the night – perpetrators on foot hiding in dark areas.
- Clearance of homeless people out of WCID is critical.
- Surveillance and pursuance of pedestrian movements at night is keeping the area quiet at night.



### **2121 Safety and Security review**

- Excellent results from the team and the arrest bonus a great motivator. The bonus is awarded when there is a positive arrest, either by an individual or a team.

Q: FL – Can the end of year annual bonus be added into WCID annual security budget to ensure the PSO's are guaranteed their bonuses?

AM – Yes, we will add it into the budget and ask for community contribution, should people want to give.

CvR – Agrees we need to budget and to also increase the bonus contribution. We should make provision within our budget for the bonus without asking for a community contribution.

### **Security & Security focus for 2022**

- Pedestrian movement surveillance measures with fencing and camera covered gate project.
- Training of PSO for engagement process with assistance of social workers.
- Visibility of basic security measures for residents & visitors passing through.
- Backoffice optimization of our current infrastructure. Provision has been made within our 5 year plan to keep the infrastructure up to date and efficient.
- Security officers & public safety officer recognition. WCID PSO's will have different uniforms from February, to differentiate them from ADT. Some ADT fleet vehicles will be updated and replaced in 2022.
- Dual feed from the Gazania Street cameras has been approved and the control room is now connected up. Maintenance of the cameras is still in the control of CNI for now.
- Gate signage is in progress, designs are completed and quotes are being sourced.
- The tender document for the fencing project is in final stages of completion and will go out to the newspapers in February.

**Action Point** – update the security page to reflect what the focus is for 2022 – AM

### **3. Cleaning**

#### **Cleaning focus for 2022 –**

- Properties for street curb appearance review identified for clearance make over.
- Areas not noted as corridor areas to be cleared & planted by Loraine & team.
- Cleaning of litter in general continued by WCID manager with reallocation of resources to project work for Loraine & Louise as required.
- Welcome to Welgemoed Garden for implementation with the autumn season. This is on hold until 3 quotes are obtained. Struggling to get landscapers to put a proposal together, currently only 1 submitted. Job spec will be loaded onto Facebook with the



- attempt to attract landscapers, plus awareness that the Welcome garden is a small portion of the bigger strategy for the parks and corridors. Noted that the Welcome Garden is a separate stand alone project and not part of the bigger Renosterveld project. Noted that LM will run with the project. The ideal timeline is to start the garden in April for completion in May.
- MES teams expanded with funding from government to expand MES Grow programs – at no costs to WCID.

**Action Point** – Facebook post to remind residents to not leave bins out in the street, with a focus on security risk. Possible post with video footage of someone using a bin to climb over a wall? - AM

**Action Point** – Investigate if we can coordinate a monthly drop off point for unwanted goods with MES – LS

**Action Point** – Provide an up to date list of immediate available plants for landscapers to use, if they so wish to – LF

**Action Point** – An updated plant list to replace current plant list on the website – LF

#### 4. Greening

##### **Greening focus for 2022 –**

- 21 volunteers currently signed up.
- List of all areas / parks that form part of the green corridor rehabilitation plans.
- Phase plans for each area / park. The focus will remain on Chavonne and Goewerneur Park, a questionnaire to go out to surrounding residents for public participation for input into park requirements. An open day will be conducted thereafter.  
Q – CvR – at what point to we include the public for more participation, rather than present them with how we think the parks should look?  
A – LF – all planning has been thoroughly researched and based on journal articles and reputed urban park design. The first stage of public participation was the presentation of the concept plans, the second stage is to send a questionnaire out to surrounding residents for comments. Following that an open day will be conducted at each park.
- Management Plan for monthly on the ground management action plan.
- Human resources – Team leader to work with current MES team. LF proposed to the board to contract a team overseer for a 3 month period. The contractor will oversee a MES team specifically assigned to assist with the preparation of the parks.
- Propagation / seeding plans. LF meeting with Linda on 3<sup>rd</sup> February.
- Support team sourcing & maintaining focused efforts per area
- Educational / "selling" aspect on continued plans

**Action Plan** – letter and questionnaire to go out to residents on 1<sup>st</sup> February – LF

**Action Plan** – park open day on 26<sup>th</sup> February – LF



## 5. Social Responsibility

### **Social Responsibility focus for 2022 –**

- Food Parcels to SOS children's structures on quarterly basis
- Projects with Welgemoed schools continued.
- Surplus food collections for forwarding to MES structures - will work on comms to get processes sold to residents with AM to arrange logistics with central freezing facility & collection arrangements.

## 6. Community Drive

### **Community Drive focus for 2022-**

- Boerie rolls / social evenings – every 2 Friday per month
- Full moon run/walk.
- Community walk on 12<sup>th</sup> March.

## 7. Communications

### **Communication focus for 2022 –**

- Update of WCID website.
- Monthly or bi-monthly newsletters.

**Action Point** – Website review with web developer and relevant parties - SG

## 8. Ward and Surrounds

- Cleaning Campaign to be rolled out in areas such as Majik Forest and the encouragement of public involvement.
- Uys Krige forest progress as per request to Allan in October 2021.
- Progress update on transfer from Transnet to CoCT for action plans to get the area clean & used for community purposes as per Allan's visit, there has been no progress on this.



## 9. Governance

### **Governance/legal focus for 2022**

- Encroachment clarification. Demolition notice has been given to Imhoff resident. Encroachment status on Lincoln Park is unclear. Encroachment issues have also been identified in Hofmeyr St.
- Communication representation on issues of interest to WCID residents (library closure) The library closure is unlawful and as a WCID we will object. The application to lease space in Makic Forest will be objected to by WCID
- Plan of action for Public participation at earlier stages.
- Proposed amended CID By-law pending workshop sessions for participation process.

**Action point** – follow up on the encroachment situation on Lincoln Park – LF

**Action Point** – a letter objecting to the library closure to be drafted on behalf of WCID - LF

## 10. Governance compliance

- Up to date on all compliance.
- The annual report is the primary focus for the next month.

**Action Point** – compile annual report - AM

## 11. Administration

- Cost report shows WCID is under spent, we need to spend some money!

END.