



Minutes - Board Meeting 30th September 2021

1. Meeting Protocol

Welcome and apologies.

Welcome by Arndt Mittendorf.

In attendance - Francois Laurence (FL), Arndt Mittendorf (AM), Renaldo Lorio (RL), Louise Ferreira (LF), Sarah Green (SG), Liezel Smit (LS), Ronel Viljoen

Apologies – Sanett Uys (SU), Loraine Maritz (LM), Chris van Rooyen

Absent - Maryke Malherbe, Andrea Crous, Christina Groenewoud, Hermann Nel

Declaration of Directors.

No declarations needed as no board decision to sign off.

No conflict of interest declared.

Approval of previous minutes and action points.

Minutes of the public board meeting dated 26th August approved. To be placed on WCID website.

Quorum required

Not applicable.

Directors' virtual attendance

Not applicable as no resolution signed off in this meeting.

2. Public Safety

- Control room & network

Upgrades at control room (replaced work station PC) and network links at Kommandeur Medical Centre are completed.

- LPR Project

3 of the 4 camera positions confirmed and quotes obtained. Board approval process with commence soon.

- Fence Project.

Public participation - 130 voted in favour and 1 against. The application document with the public participation report will be submitted for approval process with Vincent Harris (Roads & Storm Water department) and Willem Myburgh (Parks & Gardens department) .

- Gazania Border gates.

Public participation - 89 people voted in favour, none against. Sections of the fencing at the gates at 34 & 44 Gazania street will be electrified. The application document with the public participation report will be submitted for approval process with Willem Myburgh (Parks & Gardens department).



- **Crime Stats infographic on website.**
Action – correction of the fencing position on the infographic map – Sarita
Action – change the colours on the crime stats graph – SU – 8th October
Action – add details about the crime stats i.e. definition of incidents to show severity of crime – SU – 8th October
Action – add details of historic crime stats to show a decrease in crime – SU – 31st October

- **Van Riebeeckshof & Oude Westhof –**
Anita Vos is retiring as the security representative and communications/liaisons are continuing with the two suburbs.

3. **Cleaning**

- **Waste bins and bag containers**
Public participation to commence before the end of October.
- **Golf course cleaning project**
Very good response to initiative. Initial action 36 m3 at total cost of R17500. Further clearing of vagrants has continued by Public Safety officers.
Continued cleaning by MES.
Law enforcement have confirmed they can't get involved in removing vagrants because it's private property. Bellville Golf Club lease the land and we need to work with them to call SAPS in.
- **Garden Welcome corner work**
Repairs on the corner have been completed. Loraine is meeting with a landscaper to put a landscaping plan together.
Action – Loraine and Arndt to co-ordinated plant list, incorporating all previous research – LM – due date dependant on the landscaper.
- **Welcome to Welgemoed corner pending CoCT encroachment process**
Draft list of encroachments and lease agreements correlated.
Action – Arndt and Louise review list and action engagement process with council structures – AM – 15th October
- **Goewerneur Soccer net**
Action - A project plan to be put together to present to the board – AM - 28th October. Installation due date – 19th November
- **Sidewalk project around Trichardt / Plettenberg str**
This overlaps with parks and the greening corridor, further work and integration needs to happen before it can go further.
Plettenberg Street to be excluded from sidewalk allocation as it is part of the green corridor project from greening team.



Action – Louise to arrange a meeting with Tygerberg Nature Reserve representative Mrs Mamabolo. We need to coordinate the effort to address issue on both sides of the nature reserve fence. - LF

4. Greening

- **Park concept plans sign off**

Not signed off in the meeting. Tabled and to be submitted to residents via the newsletter.

Concept plans to be put on the website before circulating the newsletter. Additional public open spaces, greening corridors, stepping stone gardens will also be added. The plant list will live on the website.

- **Greening Newsletter sign off**

Draft newsletter presented to board, will give an overview with links to the website. To be circulated the week of the 11th October

Action – start a communication drive to :

- call to local landscapers to adopt a park
- call to greening enthusiasts
- call to become park ambassador and be part of the planning team
- volunteers for growing/planting/weeding

Action – Hold a public community meeting on Goeweneur and Chavonne park before the end of October, to present the park concepts and allow the public to give input – LF

Push for a community driven project

- **Approval of the appointment of Lynda** (plant propagation)

To be paid for services rendered.

- **City feedback on public open space encroachments and leased POS** –

Louise would like to put on hold until mid-October

5. Social responsibility

- **MES Social Worker**

The contract has started and the social worker is working on a Monday with the PSO's to supervise the engagement process with vagrants & bin scratchers.

- **SOS project.**

A proposal for WCID to sponsor X5 food hampers per quarter – cost R2750 – approved by the board.

- **Character Club Treasure Hunt**

5 questions from WCID to be submitted to the treasure hunt, a platform to increase awareness of CID and to also build relationship with the school and parents.

Approval by the board to sponsor character badges.



Action – update the website to include the projects that are currently running – SU – 31st October

6. Community drive

- **Local business listing**

This is now live and will be launched in the November newsletter

- **Planned events**

This portfolio has been taken over by Tiekie Steytler

Full moon run – planned for 20/21st October, this will be an extended event to include a pizza/burger evening at the Tennis Club.

Tygerberg Nature Walk/Run

Date to be confirmed for November. This event will be owned and run by the Greater Tygerberg Partnership (GTP) and supported by CID.

Welgemoed Community Boerewors Roll will be held on 8th October, supported by CID

7. Communication

- **Newsletter**

Newsletter with a parks focus planned for October.

- **Physical board quarterly at WW and PnP**

The aim of the board is one poster per quarter, to promote/raise awareness as to what the CID is involved in. To be discussed with Sanett.

- **Website**

Some aspects of the website have been updated.

A meeting will be set up with each portfolio holder to update their page. Information will be added for each page that is unchangeable EG MES and responsible giving
Each portfolio will be updated each quarter

Action – portfolio holder meetings to be set up with Sanett and Sarah - SG – 31st October

- **Social Media**

Weekly meetings are happening to decide what posts go out each week and what other communication issues need to be attended to.

8. Ward & surrounds

- **Welcome to the new ward counsellor Ronel Viljoen**

- **Ward allocation 2022/23**

The sidewalk from Dias St to Welgemoed Pre-primary has been approved and included in the budget.

- **Capital projects for Ward 70 for 2021/22**

There are no capital projects planned for our direct CID area



9. Governance

(Addition of cost report)

- **Monthly cost report** (budget 2021/22)

We are underspent by R338 8003 YTD, once the fencing project kicks off the money will be spent.

- **AFS audit**

Completed & signed off

To be placed on Website only after AGM.

- **Budget 2022/23**

We have a business plan budget for year 3, need to submit proposed budget for approval for the City budget. Arndt to liaise with each portfolio holder for budget update. Proposed budget to be approved by Board at 28/10 meeting for submission at AGM & to CID.

The business plan for the mulcher needs to be included in the budget.

- **Governance status update**

We compliant and the next focus will be on AGM preparation.

Action – Advertising AGM in local newspapers by 15th October -SG - 15th October

Action – Agenda for the AGM – AM – 15th October

Action – Promoting the AGM in a newsletter – SU – October newsletter

- **Procurement policy sign off**

Action – to be signed off by process of round robin, Louise to email Sarah a resolution – LF

- **Expenditure authorisation document sign off**

Action - to be signed off by process of round robin, together with the procurement policy - LF

10. Administration/Membership

- **WCID membership** register and membership list has been submitted for a scheduled audit. WCID register is compliant to the CID parameters.

CLOSE – 21:00