



MANCO BOARD MEETING – 26th August 2021

1. Meeting Protocol

Welcome and apologies.

Welcome by Arndt Mittendorf.

In attendance (on-line) - Francois Laurence (FL), Arndt Mittendorf (AM), Renaldo Lorio (RL), Louise Ferreira (LF), Loraine Maritz (LM), Sarah Green (SG), Chris van Rooyen, Apologies – Sanett Uys (SU), Liezel Smit (LS), Christiana Groenewoud
Absent - Maryke Malherbe, Andrea Crous

Declaration of Directors.

No declarations needed as no board decision to sign off.
No conflict of interest declared.

Approval of previous minutes and action points.

Minutes of the public board meeting dated 29 July approved. To be provided on WCID website.

Quorum required

Not applicable

Directors' virtual attendance

Not applicable as no resolution signed off in this meeting

2. Public Safety

- A 5-year safety and security infographic plan presented by AM.
The positioning of the cameras was questioned. The positioning of the LPR cameras has not been finalized, technical and logistical implications will be investigated to get the best connectivity and coverage. This will be presented back to the board.
Action –Research into the logistics of installing cameras on the lower end of Jip de Jager, as close to Uys Krige as possible - AM
- Presentation of the fencing timeline.
Public participation program will kick off with the distribution of the newsletter. Feedback will be presented to the Board, together with the final amended proposal to the Roads Department and Parks & Gardens Department for the fencing. Feedback will be presented after the completion of the public participation program.
Action – Fencing and camera proposal to be perused by RL - AM



3. Cleaning

- Public participation, in connection with the poopee pipe bag containers and bins, will go out with the next newsletter.
- Patriot doggy park is on hold for now pending local park ownership to drive the project.
- A separate meeting will be held to discuss the cleaning of pavements in the upper Welgemoed area, towards the nature reserve.
- The Golf Course cleaning project is underway for 11th September. MES is in place to engage with the occupants living on the site to be cleaned. Advertising on social media and on the sector groups is in progress.

Action – Advertising the 11th September clean up on social media and sector groups – SU

Action – logistical arrangements for 11th September clean up and leasing with the Golf Club - AM

Action - coordination of MES social worker - AM

4. Greening

- Presentation of the concept plans for Goeverneur, Chavonne and Sluysken parks. Imhoff and Lincoln parks will be finalized soon. These will soon be published on the website with a call-to-action for people to get involved.
- The focus will be to complete two parks per year and to start first with the easiest and cheapest. The proposed timeline is as follows, but is subject to change:
2021/22 Goewerneur & Chavonne Park
2022/23 Imhoff (2 year planning required) & Sluyskens
2023/24 Trichardt & Lincoln
- There has been a request to install a soccer net, possibly in Goeverneur park, as an interim measure, this will give the public the feeling that something is happening.
- A question around Lincoln Park and should it be left to last as it's on the boundary of WCID. Lincoln is one of the biggest parks and will take 2 years of planning, with this in mind, smaller parks will be priority first.
- A recommendation that a parks sub-meeting happens before a board meeting due to the amount of content to be discussed. Discussions to be presented to the board once finalized in the sub-meeting. LF to arrange with relevant people.
No update on the public open space encroachments.

Action – to request a meeting with head of planning department and all other relevant parties - LF

Action – formulate a register of all current encroachments – LF & AM

Action – Investigate the cost and possible installation of a soccer net in Goewerneur Park - AM



5. Social Responsibility

- WCID will have a social worker on a Monday morning for Bin-day operations, supplied by MES. The start date for this is to be confirmed. The social worker, with the PSO, will engage with vagrants to assess if they can assist them. The social worker will also advise and train the PSOs on how to effectively engage with the vagrants.

6. Community Drive

- The full moon runs are happening monthly, going well and everyone is encouraged to sign up and join in.
- The Local Business Listing will hopefully to be launched by the end of September, on our website. The businesses will be screened before posting. Phase 1 will be free, phase 2 will be at a monthly fee with additional exposure. The aim is to grow this into something that can generate an income, funds generated will be channelled back into the company.

Action – Launch the Local Business Listing by October - FL

7. Communications

- We don't communicate enough with the community. To address this, we propose to send out monthly, shorter newsletters. The newsletters will be themed and have a specific focus. All portfolio holders must contribute to the newsletter.
- Proposal to have a notice board outside of WW and PnP, this will be updated x3 per year with a clear update on what has been done, what is currently being done and a call to action/involvement. It will point residents towards the website for more information and sign ups. The first one is scheduled for the 1st week of October. This design will also be shared on the WhatsApp sector.
- The September newsletter is focusing on greening. Concept plans will be explained, a call for all to get involved on whatever level they can.
- An infographic explaining our 5-year security plan will be put on the website.

8. Ward and Surrounds

- The dual carriageway project was approved and progressed to tender stage. On the ground work is set commence in August 2022.

9. Governance

- The audit is currently in process. Audited statements to be submitted in e-format by next week.
- The proposed budget for 2022/23 had been circulated prior to the board meeting for comments and feedback. All directors are in agreement with it.
- A question was raised about the approval process of expenditure already occurred.



- A authority delegation document is required, this document states who gives authorization and approvals of expenditure. The approval process correlates with the transaction value.
- Preparation for next year's budget needs to start. Arndt to meet with each portfolio holder to discuss this.

Action – Compilation of expenditure authorisation document/proposal - RL

Action – Procurement policy, after final changes approval from RL, to be signed off by the process of round robin resolution. AM to get document signed.

Action – preparation for 2022/23 portfolio budgets - AM

10. Membership

- 2 residents applied for membership, approved and to be signed off by Francois.

Action – send out membership certificates – SG

11. Administration

- WCID manager position interviews to be conducted on 27th August

- Role clarification –

Directors are responsible for governance and business plan execution.

Portfolio leaders are responsible for a specific area and usually have a subcommittee supporting them.

WCID administrator is responsible for admin and Salesforce, plus to assist portfolio leaders where necessary, especially in the area of communicating with residents.

WCID manager is the central person liaising and coordinating between all portfolios plus, executing the WCID business plan.

WCID communicator is responsible for communications on various platforms, to represent WCID and the portfolios to the Welgemoed community.

CLOSE 20:00